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|  | **Adnotacje urzędowe** |
| Urząd Miejski |  |
| **w Sosnowcu** |  |  |  |
|  | Numer zamówienia |
|  |  |  |  |
|  | Data złożenia wniosku |
| WNIOSEK |  |  |  |
| **o wydanie dowodu osobistego** |  | Podpis i pieczęć osoby przyjmującej wniosek |  |
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|  |  |  |  |  |  |  |  |  |  |  |  |
|  | Nr ewidencyjny PESEL |
| *UWAGA: Pola w rubrykach należy wypełniać czytelnie* ***pismem drukowanym, wielkimi literami.*** |

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1. Nazwisko – 1 człon

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2. Nazwisko – 2 człon

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3. Imię (pierwsze)

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4. Imię (drugie)

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5. Nazwisko rodowe

**Imiona rodziców:**

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6. Imię ojca

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7. Imię matki

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8. Nazwisko rodowe matki

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| Dzień |  | Miesiąc |  |  | Rok |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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9. Data urodzenia

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10. Miejsce urodzenia

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| 11. Kolor oczu |  |  12. Wzrost (w cm) 13. Płeć (M – mężczyzna, K – kobieta) |

Adres miejsca zamieszkania na pobyt stały, a w razie jego braku – na pobyt czasowy ponad trzy miesiące:

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14. Kod pocztowy Pobyt stały Pobyt czasowy

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15. Miejscowość

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16. Ulica

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17. Numer domu 18. Numer lokalu

 Posiadany dokument tożsamości: …………………………………………………………….......................

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19. Seria 20. Numer

**Wydany przez:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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21. Nazwa

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22. Siedziba

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **a) Podlega wymianie z powodu …………………………………………………** |  |  |  |  |  |  |
|  ……………………………………………………………………………………... | Fotografia35 x 45 mm |
| **b) Został utracony w dniu** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Dzień Miesiąc Rok  |
| **c) Przyczyna utraty (kradzież, zagubienie, zniszczenie)** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Do wniosku załączam 2 fotografie oraz następujące dokumenty:** |
| 1. ……………………………………………………………………………………… |
| 2. ……………………………………………………………………………………… |
| 3. ……………………………………………………………………………………… |
| 4. ……………………………………………………………………………………… |  |
| **Uprzedzony o odpowiedzialności karnej z art. 272 Kodeksu Karnego za fałszywe zeznanie, prawdziwość powyższych danych stwierdzam własnoręcznym podpisem.** |
|  |  |
| ………………………………… dnia ………………………… |  |
|  miejscowość  |  |

 podpis

|  |  |  |
| --- | --- | --- |
|  |  | Adnotacje urzędowe |
|  |  |  |
|  |  | Stwierdza się zgodność danych zawartych w rubrykach niniejszego wniosku |
|  |  | od 1 do 10 z aktem urodzenia (małżeństwa) Nr ……………………………………… |
|  |  |  |  | Pieczęć | Kierownik Urzędu Stanu |
|  |  |  |  | USC | Cywilnego |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Pieczęć wystawcy i podpis |  | …………………………… |  |  | …………………………… |
| upoważnionej osoby |  | miejscowość, dnia |  |  | podpis |
| Stwierdza się, że wnioskodawca jest zameldowany pod wskazanym adresem w rubrykach od 14 do 18: |
| a) na pobyt stały od dnia ……………………………… |
|   | …………………………… |  |  |  | …………………………… |
|  | data |  |  |  | podpis |
| b) na pobyt czasowy ponad 3 miesiące od dnia ……………………………, do dnia …………………………… |
|  | …………………………… |  |  |  | …………………………… |
|  | data |  |  |  | podpis |

POUCZENIE:

1. Wniosek należy złożyć w gminnym lub miejskim Organie Ewidencji Ludności właściwym dla miejsca zamieszkania.

2. Do wniosku należy dołączyć następujące dokumenty: odpis skrócony aktu urodzenia lub aktu małżeństwa i posiadany dokument tożsamości. W przypadku, gdy wymienione akty znajdują się

 w miejscowym Urzędzie Stanu Cywilnego sprawdzenia danych zawartych we wniosku dokonuje organ przyjmujący wniosek, bez potrzeby załączania odpisów aktów. Do wniosku o wymianę dowodu

 osobistego, nie załącza się odpisów aktów stanu cywilnego, jeżeli dane nie uległy zmianie od czasu wydania ostatniego dokumentu.

3. Do wniosku należy dołączyć dwie aktualne kolorowe lub czarno – białe fotografie o wymiarach 35 x 45 mm podpisane na odwrocie imieniem i nazwiskiem wnioskodawcy.

4. W rubryce „kolor oczu” należy wpisać zgodnie ze stanem faktycznym: **„NIEBIESKIE, SZARE, ZIELONE, PIWNE, BRĄZOWE, CZARNE, CZERWONE, WIELOKOLOROWE, NIEOKREŚLONE”.**

5. W przypadku, gdy wnioskodawca jest osobą zamieszkującą na stałe poza granicami Kraju, posiadająca obywatelstwo polskie w rubryce 15 – „miejscowość” pozostawia się pustą,

 natomiast w polach dotyczących posiadanego dokumentu tożsamości winna wpisać dane o posiadanym paszporcie.

6. W przypadku, gdy wnioskodawca posiada większą ilość członów nazwiska niż dwa kolejne człony, nazwiska należy wpisywać kolejno w rubrykach 1 i 2 oddzielone jednym wolnym miejscem.

 Zasada ta również dotyczy większej ilości imion (rubryk 3 i 4).